

FORMAT		
1. Name of resource	TAP Network: SDG Accountability Handbook: a practical guide for civil society	
2. Location	https://www.sdgaccountability.org/	
3. Alternative location	https://namati.org/resources/sdg-accountability-handbook-a-practical-guide-for-civil-society/	
4. Author[s]	TAP Network	
5. Publisher/producer/host	TAP Network	
6. Year		
7. Suggested citation	TAP Network (2019). SDG Accountability Handbook: a practical guide for civil society. TAP Network, available at	
8. Languages in which available	English, web-based version translates automatically	
9. Geographic area resource relates to	Worldwide	
10. Does the resource relate to a specific time frame?	2015-30	
11. Type	Report	
	Toolkit/Framework/Roadmap	Yes
	Sign-post to other resource (database)	
	Case studies	Yes
	Other	
12. If this is part of an initiative, what is the initiative?		
COLLECTIONS AND COLLECTIONS-BASED INSTITUTIONS		
13. Explicit links to collections	No	
14. Explicit links to museums/libraries/archives	No	
15. Types of institutions the resource covers	Museums	X
	Archives	X
	Libraries	X
	Other	X
16. Does the resource relate to specific disciplines?	Arts, humanities and social sciences: philosophy, psychology, religion, social sciences, law, politics, language, arts and recreation, architecture,	X

	literature, history, geography and ethnology, anthropology, archaeology	
	Science, natural history, technology, medicine, engineering, manufacturing	X
17. If no explicit links to collections, justification for inclusion	The resource can help collecting institutions incorporate sustainability and the SDGs into their planning and reporting, and to contribute to civil society reporting on the SDGs and on accountability.	
HOW IT CONTRIBUTES TO SUSTAINABLE DEVELOPMENT		
18. Collections-related activities the resource relates to (mark all that apply)		
Develop collections to protect and safeguard wider cultural and natural heritage more effectively, and that support sustainable development for example by targeting collecting to threatened forms of heritage in strategic ways		
Use collections to promote learning and educational opportunities that contribute to sustainable development more effectively , for example education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development and/or skills development relating to collections		
Use collections to promote cultural participation/social inclusion more effectively , for example by reducing barriers to participation, to ensure no-one is 'left behind'		
Use collections to promote sustainable tourism more effectively , for example by developing new products based on local cultural heritage, and/or considering the rights of stakeholder groups in relation to collections		
Use collections to support research that contributes to sustainable development (including all forms of personal and self-directed research at all levels that make use of stored collections) more effectively, for example by providing effective facilities, collections and information to meet researchers' needs		
Make decisions around collections that contribute to sustainable development more effectively		
i. employment (recruiting, staff training, staff safety)		
ii. energy consumption, greenhouse gas emissions, reduction, monitoring and reporting		
iii. waste management and reduction of waste		
iv. transport (forms of transport, energy use)		
v. commercial activities including copyright and IP		
vi. governance and management	X	
vii. security, disaster preparedness and risk reduction		

Direct external leadership, partnerships and collaborations towards sustainable development more effectively , for example by developing impactful partnerships	
19. Does the resource relate clearly to any international conventions (mark all that apply)?	
Culture conventions:	
1952, 71 Protection of Copyright and Neighbouring Rights	
1954 Protection of Cultural Property in the Event of Armed Conflict	
1970 Fighting Against the Illicit Trafficking of Cultural Property	
1972 Protection of the World Cultural and Natural Heritage	
2001 Protection of the Underwater Cultural Heritage	
2003 Safeguarding of the Intangible Cultural Heritage	
2005 Protection and Promotion of the Diversity of Cultural Expressions	
Rio Conventions:	
Convention on Biological Diversity (CBD), Convention to Combat Desertification (UNCCD), Framework Convention on Climate Change (UNFCCC)	
AIMS AND CONTENT	
20. What issues does the resource aim to address?	“SDG Accountability Handbook: A Practical Guide for Civil Society seeks to support national-level civil society to help them hold their government accountable for commitments made in the 2030 Agenda for Sustainable Development (the 2030 Agenda), including the Sustainable Development Goals (SDGs). It aims to help civil society organizations (CSOs) better understand specific approaches to hold governments accountable for the SDGs, and to guide them through the practical steps they can take to improve accountability for the 2030 Agenda in their country.” (p.5)
21. Intended audience of resource	“The Handbook is intended for use primarily by national or local level CSOs [civil society organisations], although it may also be used by a range of other actors seeking to promote accountability for the 2030 Agenda. For the purposes of the Handbook, CSOs include non-governmental organizations (NGOs), community-based organizations or groups, faith-based organizations, trade unions and professional associations, and civil society coalitions, networks and social movements.” (p.5)
22. Process of development	
23. Organisation/structure/contents	5 ABOUT THE HANDBOOK 6 INTRODUCTION AND BACKGROUND 12 APPROACHES TO NATIONAL-LEVEL ACCOUNTABILITY FOR THE SDGS 14 WORKING WITH GOVERNMENT INSTITUTIONS

	<p>15 CONNECTING WITH DESIGNATED GOVERNMENT SDG BODIES AND MINISTRIES 19 UTILIZING NATIONAL BUDGETS OR NATIONAL PUBLIC FINANCE SYSTEMS 24 MOBILIZING PARLIAMENTARIANS 29 ENGAGING WITH LOCAL AUTHORITIES</p> <p>34 WORKING WITH FORMAL PROCESSES</p> <p>35 CONTRIBUTING TO VOLUNTARY NATIONAL REVIEWS (VNR) 40 UTILIZING INTERNATIONAL HUMAN RIGHTS MECHANISMS 45 PROMOTING INCLUSIVE GOVERNMENT CONSULTATIONS 49 PURSUING LAW REFORMS, STRATEGIC LITIGATION AND LEGAL EMPOWERMENT</p> <p>54 WORKING ON OVERSIGHT FOR ACCOUNTABILITY</p> <p>55 ENGAGING WITH NATIONAL HUMAN RIGHTS INSTITUTIONS (NHRI) 59 UTILIZING SUPREME AUDIT INSTITUTIONS (SAI) 62 USING AND IMPROVING DATA</p> <p>68 WORKING WITH INFORMAL PROCESSES</p> <p>69 PUBLISHING CIVIL SOCIETY SDG SPOTLIGHT REPORTS 75 ENGAGING WITH THE MEDIA 80 RAISING AWARENESS THROUGH PUBLIC OUTREACH CAMPAIGNS</p> <p>84 APPROACHES TO ACCOUNTABILITY OF OTHER ACTORS</p> <p>85 ACCOUNTABILITY OF CIVIL SOCIETY STAKEHOLDERS 87 ACCOUNTABILITY OF THE PRIVATE SECTOR</p> <p>90 ENGAGING WITH OTHER OPPORTUNITIES FOR ACCOUNTABILITY</p> <p>96 CONCLUSION</p>
FRAMEWORKS	
24. Framework structure	
25. Relevant policy considerations	Yes
26. Resources for implementation identified	Yes
27. Specific assessment points/indicators/milestones/action plan for monitoring	Yes
28. ASPECTS OF SUSTAINABILITY COVERED BY RESOURCE (mark all that apply)	
People (social sustainability)	
Planet (environmental sustainability)	
Prosperity (economic sustainability)	
Peace	X
Partnerships	X
29. CROSS-CUTTING CONSIDERATIONS COVERED BY RESOURCE (mark all that apply)	
Gender perspectives	

North and South perspectives	
HOW THE RESOURCE CONTRIBUTES TO AGENDA 2030 AND THE SDGs	
HOW AGENDA 2030 AND THE SDGs FEATURE IN THE RESOURCE	
30. SDGs and Agenda 2030 specifically mentioned?	Yes
31. SDGs specifically mentioned?	Yes
32. SDG targets specifically mentioned?	Yes
33. SDG indicators specifically mentioned?	No
SDGs AND SDG TARGETS AND LINKAGES	
34. Comments on SDG linkages	The focus of the resource is incorporating the SDGs into planning and corporate reporting, and providing effective communication on progress in addressing the SDGs. This is the focus of SDG target 12.6 ('Encourage companies to adopt sustainable practices and sustainability reporting'), and ensuring effective access to information on progress on the SDGs also supports SDG 12.8 (ensure everyone has access to relevant information for sustainable development and lifestyles in harmony with nature). This also contributes to SDG 16.6 ('Develop effective, accountable and transparent institutions at all levels'), 16.7 (participatory decision-making at all levels), 16.10 (on ensuring public access to information), 16.B (adopt and promote laws and policies for sustainable development) and 17.14 (policy coherence for sustainable development).
35. SDGs and SDG targets the resource helps advance	
SDG 12 Ensure sustainable consumption and production patterns 12.6 Encourage companies, especially large and transnational companies, to adopt sustainable practices and to integrate sustainability information into their reporting cycle	<p>Clear visions, strategies and plans in place for all aspects of sustainability – environmental, social and economic (people, planet, prosperity)- across all areas of activity.</p> <p>Visions, strategies and plans relating to sustainability to be publicly available and incorporated into planning documents.</p> <p>Commitments to be in line with local, regional, national and/or international targets and ambitions.</p>

	<p>Incorporation of sustainability into reporting for funders and other stakeholders, including the public. Reporting to include commitments and progress towards targets.</p>
<p>SDG 12 Ensure sustainable consumption and production patterns 12.8 By 2030, ensure that people everywhere have the relevant information and awareness for sustainable development and lifestyles in harmony with nature</p>	<p><i>12.8.1 Extent to which (i) global citizenship education and (ii) education for sustainable development (including climate change education) are mainstreamed in (a) national education policies; (b) curricula; (c) teacher education; and (d) student assessment</i></p> <p>Extent to which global citizenship education and education for sustainable development (including climate change education) are mainstreamed in formal, informal and non-formal education programmes and activities drawing on and related to collections.</p>
<p>SDG 16. Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels. 16.6 Develop effective, accountable and transparent institutions at all levels</p>	<p><i>16.6.2 Proportion of the population [audience/users/non-users] satisfied with their last experience of public services</i> Access to information, and accountability policies and mechanisms, in place.</p> <p>Effective institutional arrangements, both for own working and for working in partnership with other sectors, in place.</p> <p>Plans and arrangements in place for extraordinary circumstances such as natural and human-caused disasters.</p> <p>Effective arrangements in place to fulfil legal and social obligations and responsibilities.</p> <p>Effective arrangements in place for transparent communication and reporting of institutional performance.</p> <p>Effective arrangements in place for transparent decision-making and accountability.</p>
<p>SDG 16. Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels. 16.7 Ensure responsive, inclusive, participatory and</p>	<p><i>16.7.1 Proportions of positions (by sex, age, persons with disabilities and population groups) in public institutions (national and local legislatures, public service, and judiciary) compared to national distributions</i> <i>16.7.2 Proportion of population [audience/users/non-users] who believe decision-making is inclusive and responsive, by sex, age, disability and population group</i></p>

<p>representative decision-making at all levels</p>	<p>Decision-making addresses societal, environmental and economic challenges related to the community, considering short-term and long-term risks and opportunities.</p> <p>Decision-making draws on diverse backgrounds, viewpoints and interests, reflecting a broad base of stakeholders, and working to promote inclusion and provide effective services for all of society.</p>
<p>SDG 16. Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels. 16.10 Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements</p>	<p>Adopt and implement constitutional, statutory and/or policy guarantees for public access to information.</p> <p>Plans in place, and plans implemented to enhance public access to information relating to collections.</p> <p>Plans in place, and plans implemented to support fundamental freedoms, in line with human rights, national and international agreements and legislation.</p> <p>Plans and procedures in place for public access to information relating to the operation and management of collections-based institutions.</p> <p>Complaint mechanism in place for public to use where public access to information and fundamental freedoms not supported or fulfilled.</p>
<p>SDG 16. Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels. 16.B Promote and enforce non-discriminatory laws and policies for sustainable development</p>	<p><i>16.B.1 Proportion of population [audience/users/non-users] reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law</i></p> <p>Number and proportion of policies that incorporate sustainable development considerations, in the full sense of recognizing all three of social, economic and environmental considerations.</p>
<p>SDG 17. Partnerships for the goals 17.14 Enhance policy coherence for sustainable development</p>	<p>Proportion of policies that incorporate sustainable development considerations, linking to SDGs and targets.</p> <p>Incorporation of policy considerations from outside the collections sector into policies of collections-based institutions, to facilitate partnerships and effectiveness.</p>

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